



**IDA**

**Russell County, VA**

*Agenda Packet*

Thursday May 9, 2024

**Russell County BOS Overflow Room**

5:30 P.M.

## **Virginia Code**

### **Closed Sessions 2.2-3711**

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



# **IDA Russell County, VA**

Industrial Development Authority of  
Russell County, Virginia

**May 9, 2024**

## **AGENDA**

The Industrial Development Authority of Russell County Virginia will hold the regular monthly meeting on Thursday May 9, 2024 at 5:30 PM at the Russell County Board of Supervisors Overflow Room.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
- 6. Attorney's Report**
- 7. Executive Director's Report**
- 8. Old Business**
- 9. New Business**
- 10. Closed Session as permitted by Virginia Code #2.2-3711 (if needed)**
- 11. Motions from Closed Session**
- 12. Adjourn Meeting**

***Attachments:***

<b><i>Minutes</i></b>	<b><i>Page 1 – 4</i></b>
<b><i>Financials</i></b>	<b><i>Page 5 – 9</i></b>
<b><i>Invoices</i></b>	<b><i>Page 10 – 19</i></b>

**April 11, 2024**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on April 11, 2024, at 5:30 P.M. at the Russell County Board of Supervisors Overflow Room.

**MEMBERS**

**PRESENT:** Richard Lockridge, Chairman  
Tony Dodi, Vice Chairman  
Carlton Elliott, Secretary  
Harry Ferguson, Member  
John Stamper, Member  
DeAnna Jackson, Member  
Ron Blankenship, Member  
Jarred Glass, Member  
Bick Gibson, Member

**ABSENT:** None

**STAFF:** Ernie McFaddin, Executive Director  
Will Wampler III, Attorney

**GUESTS:** J.W. Kiser, New Peoples Bank  
Mike Ratliff, New Peoples Bank  
Tammy McNew, New Peoples Bank  
Richard Smith, New Peoples Bank

The Chairman called the meeting to order at 5:30 P.M.

The secretary called the roll and recorded the roll call.

**APPROVAL OF MINUTES**

Upon motion made by DeAnna Jackson second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia approving the minutes of the March 14, 2024 meeting.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

## **FINANCIAL REPORT**

Upon motion made by Tony Dodi, second by John Stamper and duly approved by the Industrial Development Authority of Russell County, Virginia approving the financial report for March 2024, and to pay the invoices presented with the addition of VCEDA for \$135.20 and Hungate for \$141.39.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

## **GUEST PRESENTATION AND COMMENT**

J.W. Kiser with New Peoples Bank presented an overview of the services the bank could provide the IDA. The Executive Director and Secretary will meet with the bank to discuss the issues in more detail.

## **ATTORNEY'S REPORT**

The Attorney reported the IDA has closed all FOIA requests for the month.

## **EXECUTIVE DIRECTOR'S REPORT**

Adam Wells with Appalachian Renewable Technologies is asking for a letter of support for a federal grant from the Department of Energy. The company has a process to recycle rare earth metals from lithium batteries.

Upon motion made by Tony Dodi, second by DeAnna Jackson and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to prepare a letter of support to the Department of Energy for Appalachian Renewable Technologies. The Executive Director and Secretary are authorized to sign all documents relating to the letter of support.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

The IDA only received one response from the RFP to complete the space in the Russell County Professional Building.

Upon motion made by John Stamper, second by Ron Blankenship and duly approved by the Industrial Development Authority of Russell County, Virginia accepting the bid from Chad Newberry Construction to complete the middle

section of the Russell County Professional Building. The Executive Director, Chairman and Secretary are authorized to sign all document pertaining to this contract.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

### **CLOSED SESSION**

Upon motion made by Tony Dodi, second by Ron Blankenship and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Acquisition/Sale of Property – Industrial Park Properties (5) Prospective Unannounced Business - Project “Bluebird”, Project “King” (6&7) Legal - Project “Blue Jay”, Project “Bluebird” and USDA.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Tony Dodi, second by John Stamper, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

Richard Lockridge	Yes	Carlton Elliott	Yes
Harry Ferguson	Yes	Tony Dodi	Yes
DeAnna Jackson	Yes	Bick Gibson	Yes
Jarred Glass	Yes	John Stamper	Yes
Ron Blankenship	Yes		

### **MOTIONS FROM CLOSED SESSION**

None

### **ADJOURNMENT**

Upon motion made by DeAnna Jackson, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 7:33 PM.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Stamper, J. Glass, R. Blankenship, B. Gibson

Nay: None

Absent: None

**Bank Recap Report  
For All Document Types**

**Document Date Range: From: 04/01/24 To: 04/30/24**

**Industrial Development Authority of Russell County (IDA)**

**Bank Code:** FB&T Operating Account

<b>Document/ Check</b>	<b>Document Type</b>	<b>Check Number</b>	<b>Comment/ Check Payee Name</b>		<b>Document Amount</b>	<b>Bank Balance</b>
					<b>Beginning</b>	421,049.91
4/1/2024	Check	W000000473	First Bank & Trust Company	DSS Payment	5,764.59	415,285.32
4/2/2024	Deposit		CASH RECEIPT DEPOSIT		1,875.50	417,160.82
4/3/2024	Deposit		CASH RECEIPT DEPOSIT		13,582.00	430,742.82
4/3/2024	Deposit		Deposit - Transfer of Land to		10.00	430,752.82
4/3/2024	Check	0000006610	Kilgore Law Office, PLLC	Legal	5,037.50	425,715.32
4/3/2024	Check	0000006611	Appalachian Natural Gas	Polycap	27.18	425,688.14
4/3/2024	Check	0000006612	Chad Newberry Construction	Forklift Polycap	2,409.06	423,279.08
4/3/2024	Check	0000006613	Suburban Propane-1241	Polycap	197.78	423,081.30
4/4/2024	Deposit		Lease Payment Bates Farm		2,500.00	425,581.30
4/4/2024	Deposit		CASH RECEIPT DEPOSIT		4,141.66	429,722.96
4/5/2024	Deposit		CASH RECEIPT DEPOSIT		725.00	430,447.96
4/5/2024	Check	W000000474	Appalachian Power Company	Utilities	4,711.15	425,736.81
4/8/2024	Deposit		Deposit Bates Farm		2,500.00	428,236.81
4/10/2024	Deposit		CASH RECEIPT DEPOSIT		13,333.33	441,570.14
4/10/2024	Deposit		CASH RECEIPT DEPOSIT		22,069.50	463,639.64
4/10/2024	Check	0000006614	Virginia Coalfield Economic	JM Coveyors	12,500.00	451,139.64
4/10/2024	Check	W000000475	First Bank & Trust Company	Consolidated	36,254.14	414,885.50
4/11/2024	Withdrawal		Transfer to Savings	Polycap Auction	391,000.00	23,885.50
4/11/2024	Check	0000006615	Dominion Office Products	Supplies	139.98	23,745.52
4/11/2024	Check	0000006616	Chris Dye	Polycap Labor	4,890.00	18,855.52
4/11/2024	Check	0000006617	Hungate Business Services	Copier	148.22	18,707.30
4/11/2024	Check	0000006618	Kilgore Law Office, PLLC	Legal	5,130.00	13,577.30
4/11/2024	Check	0000006619	Susan's Cleaning Service Inc	Cleaning VDH	1,600.00	11,977.30
4/11/2024	Check	0000006620	Virginia Coalfield Economic	Filing Fee	135.20	11,842.10
4/11/2024	Check	0000006621	Votivigy, LLC	Web Page	50.00	11,792.10
4/11/2024	Check	0000006622	Kayla Wiseman	Cleaning Pro	675.00	11,117.10
4/15/2024	Check	W000000476	First Bank & Trust Company	Roof Payment	6,943.62	4,173.48
4/15/2024	Check	W000000477	Internal Revenue Service	Payroll Tax	3,105.17	1,068.31
4/17/2024	Check	W000000478	Virginia Employment Comm	Payroll Tax	565.00	503.31
4/17/2024	Check	W000000479	Virginia Department of	Payroll Tax	1,175.88	672.57-
4/25/2024	Deposit		CASH RECEIPT DEPOSIT		9,028.54	8,355.97
4/25/2024	Deposit		CASH RECEIPT DEPOSIT		17,668.34	26,024.31
4/25/2024	Check	0000002522	Kilgore Law Office, PLLC	Legal USDA Loan	702.50	25,321.81
4/29/2024	Check	W000000480	Town of Lebanon VA	Utilities	146.00	25,175.81
4/30/2024	Deposit		CASH RECEIPT DEPOSIT		13,982.00	39,157.81
4/30/2024	Interest		Bank Stmtnt		14.69	39,172.50
4/30/2024	Check	0000000338	William C. Elliott		696.97	38,475.53
4/30/2024	Check	0000000339	Richard Lockridge		184.70	38,290.83
4/30/2024	Check	0000000340	Jarred Glass		184.70	38,106.13
4/30/2024	Check	0000000341	John M. Stamper		184.70	37,921.43
4/30/2024	Check	0000000342	DeAnna C. Jackson		184.70	37,736.73
4/30/2024	Check	0000000343	Harry Ferguson		184.70	37,552.03
4/30/2024	Check	0000000344	Ronald L. Blankenship		184.70	37,367.33
4/30/2024	Check	0000000345	Charles B. Gibson		184.70	37,182.63
4/30/2024	Check	0000006623	Chad Newberry Construction	Forklift Polycap	2,409.06	34,773.57
4/30/2024	Check	0000006624	Ernest McFaddin		4,586.93	30,186.64
4/30/2024	Check	0000006625	Heather W. Musick		1,981.08	28,205.56
					<b>Ending</b>	28,205.56



**Bank Recap Report  
For All Document Types**

**Document Date Range: From: 04/01/24 To: 04/30/24**

**Industrial Development Authority of Russell County (IDA)**

**Bank Code:** FB&T - Steel Fab

<b>Document/ Check</b>	<b>Document Type</b>	<b>Check Number</b>	<b>Comment/ Check Payee Name</b>		<b>Document Amount</b>	<b>Bank Balance</b>
					<b>Beginning</b>	959.79
4/9/2024	Deposit		Deposit Steel Fab March	Lease	8,333.33	9,293.12
4/9/2024	Check	00000028:	Virginia Coalfield Economic	Payment	8,333.33	959.79
4/15/2024	Check	00000028:	Virginia Coalfield Economic	Payment	8,333.33	7,373.54-
4/16/2024	Deposit		Deposit	Lease	8,333.33	959.79
4/30/2024	Interest		Bank Stmt		0.47	960.26
					<b>Ending</b>	960.26

**Bank Recap Report  
For All Document Types**

**Document Date Range: From: 04/01/24 To: 04/30/24**

**Industrial Development Authority of Russell County (IDA)**

**Bank Code:** FB&T - USDA RLF

<b>Document/ Check</b>	<b>Document Type</b>	<b>Check Number</b>	<b>Comment/ Check Payee Name</b>	<b>Document Amount</b>	<b>Bank Balance</b>
				<b>Beginning</b>	14,199.76
4/8/2024	Deposit		Deposit - Something Special	175.28	14,375.04
4/9/2024	Deposit		Deposit Nxt Gen Welding	360.00	14,735.04
4/30/2024	Interest		Bank Stmt	1.20	14,736.24
4/30/2024	Deposit		Deposit - Old Mill	404.98	15,141.22
				<b>Ending</b>	15,141.22

**Bank Recap Report  
For All Document Types**

**Document Date Range: From: 04/01/24 To: 04/30/24**

**Industrial Development Authority of Russell County (IDA)**

**Bank Code:** FB&T - Projects

<b>Document/ Check</b>	<b>Docume nt</b>	<b>Check Number</b>	<b>Comment/ Check Payee Name</b>		<b>Document Amount</b>	<b>Bank Balance</b>
					<b>Beginning</b>	10,651.36
4/11/2024	Check	W000000481	Junie B's Meeting		144.17	10,507.19
4/11/2024	Check	W000000482	Junie B's Meeting		184.11	10,323.08
4/12/2024	Check	0000001202	Carlton Scale USDA		291,266.20	280,943.12- *
4/12/2024	Check	W000000483	Food City Meeting		68.24	281,011.36-
4/17/2024	Deposit		Transfer from Polycap Sale		50,000.00	231,011.36-
4/17/2024	Check	0000001203	Chad Newberry Construction USDA		50,000.00	281,011.36-
4/30/2024	Interest		Bank Stmt		0.99	281,010.37-
					<b>Ending</b>	281,010.37-

\* Check held until funds received

**Bank Recap Report  
For All Document Types**

**Document Date Range: From: 04/01/24 To: 04/30/24**

**Industrial Development Authority of Russell County (IDA)**

**Bank Code:** FB&T - Savings

<b>Document/ Check</b>	<b>Document Type</b>	<b>Check Number</b>	<b>Comment/ Check Payee Name</b>	<b>Document Amount</b>	<b>Bank Balance</b>
				<b>Beginning</b>	292,314.81
4/11/2024	Deposit		Polycap Auction	391,000.00	683,314.81
4/17/2024	Withdrawal		Transfer Savings to Projects	50,000.00	633,314.81
4/30/2024	Interest		Bank Stmt	2,085.22	635,400.03
				<b>Ending</b>	635,400.03

**KILGORE LAW OFFICE, P.L.L.C.**  
**Attorneys at Law**

Terry G. Kilgore, Esq.  
Nicholas B. Compton, Esq.  
Jonathan E. (Jed) Arnold, Esq.  
William C. Wampler, III, Esq.  
P. Heith Reynolds, Esq.

Gate City Office  
Tel: (276) 386-7701  
Fax: (276) 386-2377  
Lebanon Office  
Tel: (276) 889-0143  
Fax: (276) 889-1121  
Marion Office  
Tel: (276) 783-8197  
Fax: (276) 706-8490  
Wise Office  
Tel: (276) 533-1481  
Fax: (276) 533-1452

May 6, 2024

Industrial Development Authority  
of Russell County, Virginia  
P. O. Box 2378  
Lebanon, VA 24266

RE: Billing from April 8, 2024, through May 6, 2024

Dear Sir/Madam:

Attached hereto please find our billing for services rendered to the Industrial Development Authority of Russell County, Virginia, in the amount of \$5,227.00..

*\*Please note that billing may not be complete through the date listed above.*

If you have any questions, please do not hesitate to contact me.

Very truly yours,

KILGORE LAW OFFICE, P.L.L.C.

By:

  
RHONDA B. SMITH

/rbs

Enclosure (as noted)

**Kilgore Law Office, P.L.L.C.**

P. O. Box 1210  
44 E Main Street  
Lebanon, VA 24266  
Telephone: 276-889-0143  
Fax: 276-889-1121

May 06, 2024

Invoice No. 57065

RUSSELL COUNTY INDUSTRIAL  
DEVELOPMENT AUTHORITY  
P. O. BOX 2378  
LEBANON, VA 24266

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Client Number: 92-G-2054 IDA.GENERAL FILE

Matter Number: 92-G-2054 IDA.General File

**For Services Rendered Through 5/6/2024.**

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**Fees**

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
4/8/2024	TGK	Title Search on 219 Joe Gillespie Drive	0.00	\$500.00
4/8/2024	RS4	Review agenda for April meeting	0.20	\$20.00
4/9/2024	WCW	Call with Chairman	0.50	\$75.00
4/9/2024	WCW	Call with Director	0.60	\$90.00
4/9/2024	WCW	Call with VCEDA	0.50	\$75.00
4/9/2024	WCW	FOIA review and response	0.70	\$105.00
4/9/2024	WCW	Call with Director	0.20	\$30.00
4/10/2024	WCW	Call with Director	0.20	\$30.00
4/11/2024	WCW	April monthly meeting	0.00	\$250.00
4/15/2024	WCW	Call with Director	0.20	\$30.00
4/16/2024	WCW	Call with Director	0.40	\$60.00
4/17/2024	WCW	Call with Director	0.20	\$30.00
4/18/2024	RS4	Update and record VCEDA DOT on 219 Joe Gillespie Drive	0.00	\$100.00
4/18/2024	WCW	Call with Director	0.30	\$45.00
4/19/2024	WCW	Calls with Director and VCEDA	0.80	\$120.00
4/22/2024	WCW	Call with Director	0.20	\$30.00
4/24/2024	RS4	Phone calls and e-mails regarding Project King	0.50	\$50.00
4/24/2024	RS4	Work on Project King transaction	0.50	\$50.00
4/24/2024	WCW	Call with Director	0.20	\$30.00

Continued On Next Page

4/24/2024	WCW	Work on USDA Construction contract over several days	9.20	\$1,380.00
4/29/2024	WCW	Call with Director	0.20	\$30.00
4/29/2024	WCW	Project Vermo NDA week of 04/29	0.80	\$120.00
4/29/2024	WCW	Project Vermo outreach week of 4/29	1.20	\$180.00
4/29/2024	WCW	Project Vermo research week of 4/29	0.60	\$90.00
4/29/2024	WCW	Bush building outreach	0.20	\$30.00
4/30/2024	WCW	Call with Director	0.20	\$30.00
5/1/2024	RS4	Phone call with Executive Director	0.30	\$30.00
5/1/2024	RS4	Review DOT and direct paralegal	0.40	\$40.00
5/1/2024	WCW	Call with Director	0.60	\$90.00
5/2/2024	TK1	Preparation of title opinion to VCEDA on 219 Joe Gillespie Drive	0.50	\$75.00
5/2/2024	RS4	E-mails regarding closing on Project King	0.50	\$50.00
5/2/2024	WCW	Call with Director	0.30	\$45.00
5/2/2024	WCW	Project Bluebird second version and execution version review over several days	3.60	\$540.00
5/3/2024	WCW	Creditor communications and letter	1.00	\$150.00
5/3/2024	WCW	FOIA Research, review and response over several days	1.60	\$240.00
5/3/2024	WCW	Review of tenants contracts and land records over several days	2.10	\$315.00
			<b>Billable Hours / Fees:</b>	<b>29.50</b>
				<b>\$4,305.00</b>
			<b>Flat Charge Hours / Fees:</b>	<b>\$850.00</b>

### Timekeeper Summary

Timekeeper WCW worked 26.60 hours at \$150.00 per hour, totaling \$3,990.00.

Timekeeper WCW - flat charges totaling \$250.00.

Timekeeper RS4 worked 2.40 hours at \$100.00 per hour, totaling \$240.00.

Timekeeper RS4 - flat charges totaling \$100.00.

Timekeeper TGK - flat charges totaling \$500.00.

Timekeeper TK1 worked 0.50 hours at \$150.00 per hour, totaling \$75.00.

### Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
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Client Number: 92-G-2054  
Matter Number: 92-G-2054

5/6/2024  
Page: 3

4/18/2024	Recording Fee for VCEDA DOT - \$36.00	\$36.00
5/2/2024	Recording Fee for Corrected DOT	\$36.00
	<b>Total Costs</b>	<b>\$72.00</b>

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**Payment Detail**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
4/18/2024	Check Number 6618 against Inv# 56909	(\$5,130.00)
	<b>Total Payments Received:</b>	<b>(\$5,130.00)</b>

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**Current Invoice Summary**

<b>Prior Balance:</b>	\$5,130.00	
<b>Payments Received:</b>	(\$5,130.00)	<b>Last Payment: 4/18/2024</b>
<b>Unpaid Prior Balance:</b>	\$0.00	
<b>Current Fees:</b>	\$5,155.00	
<b>Advanced Costs:</b>	\$72.00	
<b>TOTAL AMOUNT DUE:</b>	<b>\$5,227.00</b>	

Thank You for Letting Us Serve You.  
Payment Due Upon Receipt.





CONTRACT INVOICE

Invoice Number: 243492
Invoice Date: 5/1/2024
Account Number: RC07
Balance Due: \$13.00

Bill To: Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Customer: Russell County IDA
135 Highland Dr.
Lebanon, VA 24266

Table with 5 columns: Account No, Payment Terms, Due Date, Invoice Total, Balance Due. Row 1: RC07, 30 Days from invoice, 5/31/2024, \$13.00, \$13.00

Table with 6 columns: Contract Number, Contact, Contract Amount, P.O. Number, Start Date, Exp. Date. Row 1: 2704-02, Treasurer (276) 971-0690, \$13.00, 10/4/2023, 10/3/2024

Summary:

Contract base rate charge for this billing period \$0.00
Contract overage charge for the 4/4/2024 to 5/3/2024 overage period \$10.00\*\*
Freight/Fuel/Materials Surcharge \$3.00

Detail:

Equipment included under this contract

Xerox/C8045

Table with columns: Number, Serial Number, Base Adj., Location, Meter Type, Meter Group, Begin Meter, End Meter, Total, Covered, Billable, Rate, Overage. Includes data for H3940 and meter details.

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Summary table: Invoice Subtotal: \$13.00, Exempt: \$0.00, Total Tax: \$0.00, Invoice Total: \$13.00

**Innovative Technology Solutions**

145 Highland Dr  
Lebanon, VA 24266  
musick.jacob@gmail.com



Innovative Technology  
Solutions

# INVOICE

**BILL TO**

Russell County IDA

**SHIP TO**

Russell County IDA

**INVOICE #** 4023

**DATE** 01/23/2024

**DUE DATE** 02/22/2024

**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
<b>Caleb Johnson</b> (1/17/24) Updated sign for county.	1:30	90.00	135.00

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SUBTOTAL	135.00
TAX	0.00
TOTAL	135.00
<b>BALANCE DUE</b>	<b>\$135.00</b>

Thank you for your business.

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# Invoice

TRI CITY BLUEPRINT & SUPPLY, INC.  
833 Goode Street  
Bristol, VA 24201  
(276) 466-8880

Invoice Number: 0159514-IN  
Invoice Date: 4/8/2024  
Order Number: 0019053  
Order Date: 4/5/2024

Customer Number: 0000948

tcbs@bvu.net

**Sold To:**  
RUSSELL, COUNTY OF  
137 HIGHLAND DRIVE SUITE A  
LEBANON, VA 24266  
**Confirm To:**  
ERNIE MCFADDEN

**Ship To:**  
RUSSELL COUNTY  
133 HIGHLAND DRIVE  
LEBANON, VA 24266

Customer P.O.	Ship VIA	SALESPERSON	Terms			
	DELIVERY	KM	NET 30 DAYS			
Item Number	Unit	Ordered	Shipped	Back Ordered	LIST PRICE	AMOUNT W/ DISC
OCE 8650000042 20LB CHECK PLOT BOND 36X300	RL	2.00	2.00	0.00	167.00	250.50

RECEIVED BY: \_\_\_\_\_

Net Invoice:	250.50
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>250.50</b>

# Invoice



Invoice number 908EF3FC-0009

Date of issue May 1, 2024

Date due May 31, 2024

**Votivigy LLC**

7042 Campbell Dr.  
Salem, Virginia 24153  
United States  
+1 540-588-4246

**Bill to**

Russell County IDA  
133 Highland Dr.  
Suite B  
Lebanon, Virginia 24266  
United States  
+1 276-971-0690  
russellcoida@gmail.com

**Ship to**

Russell County IDA  
+12769710690

**\$50.00 USD due May 31, 2024**

[Pay online](#)

Description	Qty	Unit price	Amount
Website/Maintenance Subscription May 1 – Jun 1, 2024	1	\$50.00	\$50.00
Subtotal			\$50.00
Total			\$50.00
<b>Amount due</b>			<b>\$50.00 USD</b>

**Pay with ACH or wire transfer**

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.  
Routing number 121000248  
Account number 40630169290243269  
SWIFT code WFBIUS6S

SUSANS CLEANING SERVICE  
261 WARNER SUB-DIVISION RD  
LEBANON VA 24266  
276-701-6962

Health Dept...	AMOUNT:
April 2024 Cleaning	

TOTAL

\$ 1,600.00  
Thankyou  
Susany Billing

**Russell Co. Probation & Parole's Office Cleaning Invoice**

**For April 2024**

**Cleaned by: Kayla Wiseman**

The Russell Co. Probation Office was cleaned twice a week for a total of 8 cleanings the rate of \$75.00 per cleaning for the month of April in 2024 on the following dates:

04/03/2024 and 04/05/2024

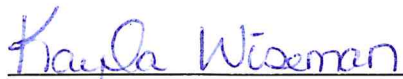
04/10/2024 and 04/12/2024

04/17/2024 and 04/19/2024

04/24/2024 and 04/26/2024

All 8 cleanings total a payment owed in the amount of \$600.00 for April 2024.

Signature:



Kayla Wiseman